

Discovery Community School

Steering Meeting Minutes

January 8, 2015, 6:30pm

Location: Sandburg Library

WELCOME

Rachel

PRINCIPAL'S REPORT

Barbara Deming

Barbara introduced herself as our associate principal (sharing time with Twain Elementary). She passed along some kudos for Janet for her help with sending the Sandburg 5th graders to IslandWood last month. The LWSD boundary adjustment decision will be made on January 22nd; after this date, the boundary will not be changed. There will be a tech presentation on January 22nd to learn about the technologies available in the classrooms and for support.

TEACHER'S REPORT

Diane

Gearing up towards conferences; assessments are taking place. (The Youngers love the individual attentions with the assessments.) Carol has announced that she will be retiring at the end of the year after 40 years with LWSD, and 15 with DCS. (She will also be getting married this summer!) We are all very happy for her, although we will miss her. No info yet as to the process of selecting her successor, but given Heather's success in finding Cheryl, Diane is very positive that we will get a good match for our school and community.

TREASURER'S REPORT

Cris/Matt

No budget update tonight, but not much has happened due to the holidays. Current bank balance is \$36,512.94. Fundraising money is deposited and receipts have been sent out.

COMMITTEE REPORTS

NEW BUSINESS

Rachel

- The position of **Hospitality Coordinator** has been filled, so there WILL be coffee at the next Community Meeting. (Thank you Jason!!!)
- Janet gave an update on **DCS Information Night**: Monday night (Jan 12) in the Commons. We generally have a huge crowd. We have 7 spots available in Kindergarten; 0 for 1st; 1 for 2nd; 1 for 3rd; 0 for 4th; 0 for 5th. We still have families on the waitlist from previous years, and we will be informing families of this when they sign in this year so that expectations are clear from the beginning. We are the only choice school with Kindergarten, so there is a lot of interest; 90 families applied for 4 spaces last year. We will also be announcing how long the current waitlists are, and that new students are pulled from the waitlist first, and then from the current lottery.
- Sandburg and DCS will be going to **IslandWood** together next year! PTSA has paid the deposit and the initial coordination has begun. Our week is tentatively scheduled for March.
- Amy proposed using the application **DocuSign** for Permission Slips (www.docuSign.net). However, the district now requires that teachers bring the hard

copy permission slip with them on the field trip, so doing electronic signatures would be redundant. No further action needed.

COMMUNITY BUILDING Rachel (for Lindsay/Larissa)

- Raffle Update: lots of requests are out to local businesses for gift cards and other donations. Some have responded already (Purple, Snapdoodle, etc.)
- Lindsay has written an "Official" Fundraising Letter (attached, page 3); please feel free to copy it and take it to businesses that you patronize and that may be willing to donate to our community.
- Boomerang Kids Consignment has closed, so this fundraiser is no longer available.

ENRICHMENT Rachel (for Julie)

- Friday Specials Pitch is scheduled for Jan 23, with start of Winter session Feb 6. No information at this time as to what the tracks are.

COMMUNITY OUTREACH Pam/Renee

Renee will be the point person for Community Outreach for the next couple of months as Pam needs to focus her attention elsewhere.

Next outreach opportunity will be the annual brown bag lunch for the homeless, stay tuned for a date.

7:15p ADJOURN

No Reports this month:

VOLUNTEER COORDINATOR Shelley

COMMUNICATIONS John



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December 2, 2014

To Whom It May Concern:

I am writing on behalf of Discovery Community School in the Lake Washington School District. We will be conducting our annual raffle fundraiser on March 8, 2014, which raises money to support school programs such as outdoor education, learning journeys, and enrichment opportunities, as well as supporting teachers with supplies and materials for their classrooms. We are seeking gift donations in any quantity or size, as we will assemble these into baskets to be raffled off at our school's Winter Event in March. Can we count your business in to make a donation for this great cause this year?

Your donation is tax deductible. Please see the attached document with the specific information on our non-profit status and tax ID. We will need all donations to be picked up or mailed by February 25, 2014.

Thank you in advance for your time and consideration in supporting the education of our students at Discovery Community School. We deeply appreciate your generosity!

Warm regards,

Lindsay L. Cornelius

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